

ASHILL PARISH COUNCIL

The Annual General Meeting of the Council is to be held on **TUESDAY 22nd MAY 2018** in the Community Centre at 7.30pm.

AGENDA

1. To Elect Chairman for ensuing Year.
2. To Elect Vice-Chairman for ensuing Year.
3. To sign Declaration of Acceptance of Office for both the above.
4. Apologies for absence.
5. **Declaration of Interest.**
Members are no longer required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate for the whole of an agenda item to which they have a Disclosable Pecuniary Interest.
6. To Elect 3 Members to serve on Planning Sub-Committee.
7. To accept Proposal that the three named Members (Mr R Leighton, Mr A Ketteringham, Mrs M Forsyth) & Clerk Jean Sangster remain as signatories to Bank Accounts.
8. To confirm positions of Footpath Warden & Tree Warden.
9. To confirm the minutes of meeting held on 24.04.18.
10. **Matters Arising :-**
 - (a) Highways - Update of last month's problems & Glebe Wall.
 - (b) Play Equipment - Report on monthly inspection and update on MUGA problems.
 - (c) Playing Field – Update on moles.
 - (d) Containers – Update on installation of Electric and quote for Painting.
 - (e) Wayland Partnership - Report from Mrs Forsyth.
 - (f) Police - Crime Report.
 - (g) Footpaths - Report.
 - (h) SpeedWatch Scheme – Update and consider position of Team.
 - (i) Community Centre – Update.
 - (j) Allotments – Update on permission to sell.
 - (k) Ashill Estate – Update.
 - (l) Community Car Scheme –Report from Administrator.
 - (m) Church Yard – Discuss Damage.
 - (n) Street Light Repairs - Update.& To Discuss new Maintenance Agreement
 - (o) Cleaning of Bus Shelters.
 - (p) Data Protection – To agree the signing of Disclosure Forms and Details from Clerk on The Administration.
 - (q) Model Standing Orders – Revised. Adoption of these.
 - (r) Any Other Matters -Japanese Knotweed, Tree on The Green.

11. Correspondence.

12. Public are invited to speak at this point.
Reports from District & County Councillors

13. Planning Applications.

To Discuss 3PL/2018/0447/O

Revised Application for Residential Development of 8 Dwellings at The Willows
Hale Road for Mr Jackson.

3PL/2018/0304/HOU – Pollywiggle Cott. Extension- Approved.

3PL/2018/0287/CU – Breckland Dog Training – Approved.

14. (a) Accounts due for Payment for month of May :-

K & M Lighting Services Ltd Maint Street Lights May	£120-13
E.ON Power Supply to Street Lights April	£257-96
Mrs J Pickard Playing Field Warden May)	
Jean Sangster Clerks Salary May + additional 20 hrs)	Undisclosed
Expenses May	£106-33
Broker Network Ltd (Came & Co) Insurance	?
Ashill Parochial Church Council 2/3 rd Upkeep of Churchyard	?
NORSE 1/2yr Maint Play Field	£965-86)
NORSE Maint Limes & Acacia for MAY	£104-98) £1086-38
NORSE Spraying at Comm. Centre	£15-54)
Norfolk ALC Annual Subscription	£293.04
Mr B R Corps Work on Roundabout	£2057.10
Mr D Barber Internal Audit	£70-00
Car Scheme Payments to Drivers for Apr. + May	Amount to be advised
Discuss amount of donation to Community Garden	

14.(b) Current Account Details - copies enclosed for Members

14.(c) AUDIT - To Complete & agree by all Councillors part 1 of the Annual
Governance Statement for 2017/2018. To be signed by Chairman & Clerk.

14.(d) To Approve by all Councillors part 2 Accounting Statements for 2017/2018.
To be signed by RFO and Chairman of Meeting.

14.(e) To Discuss Donation under Section 137 to Wayland Partnership.

15. Any Other Business.

16. Date of next Meeting – Tuesday 26th JUNE at 7.30pm in the Community Centre.

17. EXCLUSION OF PRESS & PUBLIC

To consider passing the following resolution :-

“That under Section 100(A) (4) of Local Government Act 1972, the Press &
Public be excluded from the meeting for the following item of business on
Grounds that it includes the likely disclosure of confidential information”.

18. To Discuss Staff Salaries and Appraisals.

J.S. Sangster
Clerk/Financial Officer