***ASHILL PARISH COUNCIL***

**The Annual General Meeting of the Council is to be held on TUESDAY 25th MAY 2021 in the Community Centre at 7.30pm.**

***AGENDA***

**1. To Elect Chairman for ensuing Year.**

**2. To Elect Vice-Chairman for ensuing Year.**

**3. To sign Declaration of Acceptance of Office for both the above.**

**4. Apologies for absence.**

**5. Declaration of Interest.**

 Members are no longer required to declare personal or prejudicial interests but are to

 declare any new Disclosable Pecuniary Interests that are not currently included in the

 Register of Interests. Members are reminded that under the Code of Conduct they are

 not to participate for the whole of an agenda item to which they have a Disclosable

 Pecuniary Interest.

**6. To Appoint 3 Members to serve on Planning Group.**

**7. To Confirm the 4 Members to serve on Allotment Working Party (RL. AK. LR. JLg.)**

**8. To accept Proposal that the two named Members (Mr R Leighton, Mr A Ketteringham,) & Clerk**

 **Jean Sangster remain as signatories to Bank Accounts.**

**9. To confirm positions of Footpath Warden & Tree Warden.**

 **10. To Appoint Councillor to check Defibrillator on weekly basis.**

 **11. To confirm the minutes of meeting held on 27.04.21.**

 **12. Report from Mr F Eagle for District & County Councils.**

 **13. PUBLIC ARE INVITED TO SPEAK AT THIS POINT. (Please note that our STANDING ORDERS**

 **state that this should not exceed 10 minutes and each person should only speak once and**

 **should not exceed 3 minutes. At the discretion of the Chairman a member of the public may be**

 **allowed to speak on an item on Agenda during the meeting).**

 **14. Matters Arising :-**

1. Highways – Update on meeting with Engineer and problems raised.
2. SAM2 – Update and report.
3. Play Equipment & Adult Fitness Equip – Checks carried out. Reports. ROSPA Inspection.
4. Playing Field – Tree Replacements. Goal posts.
5. Police – Monthly News Letter circulated .Update from PC Olly Button.
6. Speedwatch – Report from co-ordinator.
7. Footpaths – Report from Warden. Maps – Update.
8. Community Centre – Bowls Green update.
9. Car Scheme – Update.
10. Community Assets.
11. Future Projects – Notice Board, Zip Wire.
12. Dog Bins – Update.
13. Replacement Litter Bin for C.C. – Delivery expected end May. Discuss siting.
14. Volunteers for treating benches.

 n) Any Other Matters

**15.**.  **Correspondence.**

 **Weekly newsletters from NorfolkALC and Breckland circulated.**

 **Mid Norfolk Flood Partnership – notification of meeting Friday 28th May at 4pm**.

 **NCC – Road closure** **25th to 27th May** C116 North Pickenham Road from its junction with Dulgate

 Lane for 20m south eastwards towards Swaffham.

 Wayland Partnership - Newsletter

**16. Planning Applications.**

 **GRANTED – 3PL/2021/0540/F for conversion of 3 Goose Green into two dwellings.**

**17. (a) Accounts due for Payment for month of May :-**

 **Direct Debits - SWALEC payment for** Power supply Apr.. £319.47

 ASHLINK – Donation Section 137 for Press Reports paid £100-00 as agreed by majority

 **To authorise the following accounts due for payment for MAY 2021 :-**

 K & M Lighting Services Maint St Lights £127-19

 Mrs J Pickard Play field Warden May ) Undisclosed

Jean Sangster Clerks Salary May + 18hrs **)**

Expenses May £103-40

 TTSR Ltd Maint. Comm Centre Field, ½ yr £771-00

 Maint. Acacia & Limes ½ yr £360-00

 Mr A Ketteringham Barrels for Ashill/HH Garden Club £59-94 (replacements)

 Mr D Barber Internal Audit £ ?

 BROXAP Ltd Purchase of replacement Litter Bin £393-54

 Came & Co Annual Insurance £1483-33

**17. (b) Current Account Details - copies enclosed for Members**

**17. (c) AUDIT - To Complete & agree by all Councillors part 1 of the Annual**

 **Governance Statement for 2020/2021. To be signed by Chairman & Clerk.**

**17. (d) To Approve by all Councillors part 2 Accounting Statements for 2020/2021**

 **To be signed by RFO and Chairman of Meeting.**

**17. (e) Business Saver A/C updated.**

**18. Any Other Business.**

**19. Date of next Meeting – Tuesday 22nd JUNE 2021 at 7.30pm in the Community Centre.**

**20. EXCLUSION OF PRESS & PUBLIC**

 **To consider passing the following resolution :-**

 **“That under Section 100(A) (4) of Local Government Act 1972, the Press &**

 **Public be excluded from the meeting for the following item of business on**

 **Grounds that it includes the likely disclosure of confidential information”.**

**21. Allotment Sites.**

 *J.S. Sangster*

 Clerk/Financial Officer