

22nd SEPTEMBER 2020

This was a virtual meeting using Zoom.

The monthly meeting of the Council was held on Tuesday 22nd September 2020 at 7.30pm.

Councillors present : Mr R Leighton (RL) Chair, Mr A Ketteringham (AK) Vice-Chair, Mrs A Shephard(AS), Mr K Collins (KC), Mr J Leggett (JLg), Mr A Thomas(AT). Also in attendance Jean Sangster Clerk & Mrs J Lusher (JL) via phone link.

Apologies for absence were received from Mrs M Forsyth (MF), Mr L Ready(LR and Mr F Eagle.

AK Declared an Interest in Item 10 on Agenda re Tenders for Land.

The minutes of the meeting held on 25.08.20 had been circulated, read and passed and will be signed when normal meetings recommence.

REPORT FROM DISTRICT/COUNTY COUNCLLOR

As FE unable to attend there were no reports but he had arranged with Norfolk County Council DBS checks to contact Clerk.

MATTERS FROM THE PUBLIC – no public in attendance.

MATTERS ARISING

Highways – Highways advised that further work would be carried out to TROD in Swaffham Road.

SAM2 sign – Report from RL for August showed a total of 26.982 vehicles passing though the village in August. Detailed report attached.

Clerk was asked to contact Highways to ask if 30mph signs can be painted on the road at intervals through the village,

Police have issued a survey on speeding and Councillors were asked to complete this.

Play Equipment – Mr Barnes has started on repairs but has found that the springies cannot be repaired effectively and the step on Multiplay seems fit for purpose. He has made adjustment to roundabout to prevent dragging and tightened all bolts on MUGA. Further minor repairs still to be done. Small gate is not shutting again and JLg will look at this. It was suggested that next year we meet the ROSPA Inspector on site to go through the problems.

Adult Fitness Equipment – Clerk has completed the final report and sent to NCF with photos for closing the grant awards which have all been accepted. JLg to put up new sponsor notice.

Playing Field – Concern expressed re goal post that has been taken down and left lying on field.

It was agreed to tape this off to prevent people tripping over it until a decision is made on siting this when and if Bowls Club decide to have new Green at Comm Centre.

No contact has been made with Mr Marshall re strimming of field but AK will do his best to contact him this week and if he does not want to continue JLg will get this work carried out.

Playing Field Warden reported that dog poo bags are being put into new bin that has been sited on side of tennis court. There should be no dogs on field and dog bin is sited in driveway so no reason for this.

Seat has still not been placed between tennis court and MUGA. Chase up.

Wayland Partnership – No further news.

Police – No news of date for SNAP meeting.

Footpath Maps –In hand. AS is awaiting some drawings. The question of way-markers being placed along footpaths was raised and it was agreed that £100 be put in budget for next year. Footpath across land at Panworth Hall to be checked.

Litter Bin for Green – Clerk to order the same for Comm. Centre and suggested that these be purchased from capital fund as both new projects. This was agreed and RFO to transfer money.

Community Centre – Driveway. Mr Hyde to be asked to quote for whole drive to be resurfaced to be carried out next year. He will be moving swings in next few weeks but noted that chains may need to be replaced. MULTIPONDO to be removed and taken away.

Allotments – Collection of rents in hand and letters delivered to holders who do not have email address.

Alternative Site – Bidwells have now requested that the alternative sites be marked on map and this is in hand.

Telephone Kiosk – JLG has now fitted shelves. BT has confirmed that they will not be disconnecting the power and email to this effect is held on file.

Parking Church Street – Still a problem and in spite of requesting in Ashlink that cars do not park on pavement in Hale Road this is continuing. Action will be taken.

Car Scheme – The Clerk advised that she has requested that the second payment of support grant is not paid in October as Scheme not in operation.

Speedwatch – Mr Graham Street of Hale Road has now take over as Administrator and would welcome any new volunteers. He hopes to get this restarted in next few weeks.

Former Garage Site Dunnetts Close - Clerk is awaiting meeting to be arranged.

Litter Pick Sticks – These have now been purchased thanks to Trustees and JLG will hold these for issuing to volunteers with forms for signing. Thanks expressed to him. Must ensure that rubbish is taken home by volunteers and placed in their own bins.

CORRESPONDENCE

All notifications from the Norfolk ALC had been forwarded to Members.

RL informed that the structure of NALC is now changing and this will now become a co-operative to enable more work to be offered but will be run by 5/6 Executives and remainder of Committee are to be asked to be observers and have no say. He felt that he could not continue in this vein and is concerned that Parishes will just be overlooked for benefit of towns. He wishes to ensure that all Parishes have their say.

Notification from Breckland that the Chief Executive Anna Graves is to leave in the Autumn.

The Clerk was asked to write letter of thanks to her as it was felt she had always been most helpful and approachable.

Planning White Paper Consultation – Very concerned about this and request to be made to MP for Parishes to get together for a discussion. Clerk to complete online consultation.

PLANNING APPLICATIONS

No applications at the moment.

3PL/2020/0897/F - Precision House Swaffham Road permission granted.

3PN/2020/0040/PNE – April Cottage Hale Road – no prior approval required.

3PL/2020/0748/F – Single Dwelling west of Dragonfly Lodge Watton Road – REFUSED

FINANCE

ACCOUNTS

SSE SWALEC Direct Debit for August Power £278-86

The following Accounts Due for Payment for SEPTEMBER were passed for payment proposed by KC seconded by AS :-

K & M Lighting Services Ltd Maint Street Lights Sept.	£127-19
Jean Sangster & Mrs J Pickard Wages Sept.	
+ adjustments for pay increase for clerk	Undisclosed
Jean Sangster Expenses Sept.	£113-01
(Includes Display Board £55-00)	
CGM Group Maintenance Playing Field & CC	£268-72
Maintenance Limes & Acacia	£72-00
PKF Littlejohn LLP External Audit	£240.00
John Leggett Shelving for Kiosk & Padlocks	£34-00

Details of Current A/C & Bank Balance circulated.

Investments – On further investigation following query from AT last month it appears that the FSCS limit of £85,000-00 does apply to businesses as well and AT was thanked for bringing this to our attention. However the £100,000-00 has already been invested with Hodge Bank for another 1 year but £120,000-00 with Close Bros. is due to be reinvested and RFO suggested that only £60,000-00 be reinvested with them and remaining £60,000-00 be placed in Barclays Business Savings account with a view to finding another account with easy access. This was agreed by all. RFO reported that she had now received the Audit Report for last year and there were no problems raised. All documents are displayed in notice board as required.

BUDGET for 2021-2022 - This will need to be drawn up as PRECEPT will need to be agreed for January 2021. Discuss next month.

Tenders for hire of Former Surveyor's Land and Marl Pit

Clerk had received just one for hire of FSL from Mr A Ketteringham for £120-00 per annum. It was proposed by JLG seconded by JL that this be accepted.

No tenders had been received for Marl Pit but this will be investigated further. Access a problem and is a Shooting Agreement.

ANY OTHER BUSINESS

KC asked if it would be possible to have a cardboard recycling bank sited at Comm. Centre now that more people are having home deliveries. This will be investigated with Breckland.

Concerns had been expressed by some allotment holders about a new site and the land use previously. As no decision has been made as to a suitable site this is not applicable at the present time.

AK reported that the Trustees had been advised that all trees in their ownership have to be checked for safety and report made by Arboriculturist. Mr Blackbourn had checked their trees and is awaiting his report to be signed off. It was agreed that trees on Parish Council land need to be checked also and Mr B will be asked to give a quote for doing this and cost of report.

The meeting closed at 9.20pm

DATE OF NEXT MEETING – Tuesday 27th OCTOBER 2020 at 7.30pm via video link.

Signed.....Date.....