

28th JUNE 2022

The monthly meeting was held on Tuesday 28th JUNE 2022 in the Community Centre at 7.30pm
In attendance: Mr A Ketteringham(AK)) Chairperson, Mr R Leighton(RL) Vice-Chairperson, Mrs A Binns (AB), Mr K Collins(KC), Mrs J Lusher(JL), Mr L Ready (LR), Mrs A Shepherd(AS), Mr A Thomas(AT), 6 Members of the Public & the Clerk Jean Sangster. Mr F Eagle (FE) attended later. Apologies for absence were received from Mr J Leggett(JLg) due to family commitments. The minutes of last meeting held on 24th May 2022 had been circulated and were passed and signed.

There were no additional Declarations of Interest.

OPEN TO PUBLIC

It was reported that dog poo bags are being put in the general rubbish bin outside the School and shop. Request to be made to public to ensure dog waste bins are used as priority.
Concerns expressed that barrels at entrance to village are being neglected and this will be investigated. Problem with new tarmac breaking up will be reported to Highways.
Resident very concerned that there are no handrails on footpath crossings but it was pointed out that this is responsibility of Norfolk County Council and had been reported to them.
The same resident reported that the boundary fencing to playing field has been broken down and people were walking across with their dogs. Discussed later in meeting.

MEETING CONTINUED

Matters arising from last meeting

Highways – Replies received: The pavement in Dunnetts is to receive attention.

The rut on corner of road before Pages Lane S/T, will be repaired.

The bank falling onto pavement along Watton Road at edge of Woodlands will be dealt with.

ONLY one sign was identified for cleaning so Clerk to report again.

Notice of road closure for one night 5th/6th July in Hale Road.

Urban verges have been cut once and due to be cut again in next 4week cycle..

Notification of Norfolk County Council Partnership Scheme for 2023/2024. Bids to be submitted by 9th December 2022. Suggested that PC look into having gates at entrance to village.

Play Equipment – Monthly check carried out. Report – weeds on tennis court, broken seat.

AT suggested that volunteers form working party to wash MUGA and equipment, paint old swings and football posts. Date to be agreed The other swings have been taken down and the Springies repaired.

It was suggested that the roundabout surface be dug out and replace with soil and grass

It was felt that as the seat was donated to the Parish that PC would have to cover cost of repairs but it was proposed by RL seconded by JL that in future it would be stipulated that any memorial seats would have to be of reconstituted plastic. This was agreed.

It was also proposed by RL seconded by AB to apply for grant for two new swings and basket swing but to leave the zip-wire for a later date. All agreed.

It was also agreed to get quotes for a large 'NO DOGS ALLOWED' sign. RL to get quotes.

Playing Field – Clerk to draw up Agreement for Dog Show at Fete on 4th September.

Police – Next SNAP meeting will be at Ashill Community Centre on 5th July

Speedwatch – Mr Street had advised that SAM2 recorded very few speeding vehicles in Dunnetts Close and requested that instead of 4weeks each side this be reduced to 2 weeks each side. After discussion this was agreed and Clerk will draw up new rota

Footpaths – It was noted that the one from Swaffham Road across Mr Tuft's land had been cut and RL had checked rules and regulations regarding rails and these do not have to be in place, only suitable materials put across ditches to allow crossing.

Notification from Mr Ormerod from Swaffham that he is submitting application for redirection of FP5. It was agreed that this is unacceptable as at present time this is a circular route and well used.

Community Centre – Part of roof has now been repaired and remainder to be done in next few weeks. The Committee had accepted the offer of £250-00 for loss of revenue.

The Chairman reported that he had been advised that the Letting Officer will be giving up the position shortly and this will be advertised in Ashlink.

Car Scheme – The Clerk is still struggling to get this underway and as co-ordinator is also giving up this position, she will need to be replaced. AB offered to take this on as a TEMPORARY measure but Clerk will place advert in Ashlink.

At this point FE arrived

He informed that 668 Ukrainians had been brought to Norfolk.

He explained about the Swift towers that he has allocated out of his budget and requests that people let him know where the birds are nesting so a suitable place can be found for tower.

He was asked about his Councillor Allowance and he explained that he had requested that this be frozen for the 4 year period of Office as he felt that this was only correct and would save money.

Public asked him about verge cutting and he explained the regime.

The Chairman thanked FE for his attendance.

MEETING CONTINUED

Notice Board for Community Centre – The siting of this was again discussed and it was proposed by JL seconded by AK that this be placed inside the posts near play area facing onto the car park. An amendment was proposed by RL seconded by AT that it should be sited inside gate on right at main entrance. Vote on amendment was 4 for and 4 against so AK as Chair had casting vote and this will be placed on field so NO header board will be required.. Work will be carried out by working party.

Jubilee Celebrations – AK felt that all went very well and it was a most successful weekend. He expressed thanks to all concerned and it was agreed to send letter thanks to Mr J Williams for the Friday night event.

Dunnetts Close Development – Clerk had written to developers but had not received a reply so agreed to write to Mr S Wood at Breckland with photos.

Trees – Norfolk County Council – Jubilee Tree Scheme Clerk was asked to apply for pack of 20 for infill.

CORRESPONDENCE

Newsletters from NorfolkALC circulated to Members.

Wayland Partnership – Request for representative for their meetings. AS had already volunteered.

Breckland Council advised that the Recycling Payment for 2021-2022 is £1067.07 which Parish will receive shortly.

Norfolk Community Foundation – notification of grants available.

PLANNING APPLICATIONS

The following were discussed to be returned with no objections :-

3PL/2022/0639/VAR – Variation of condition 3 on 3PL/2018/1167/F Cutbush Farm Common Road for change of materials.

3PL/2022/0666/VAR – Variation of Condition 3 on 3PL/2021/0173/F Milton Lodge 20 Fir Park.

Replacement drawings for change to boundaries and removal of tree and hedges.

Concern was expressed regarding the recent notification that Brick Kiln Farm Caravan Park was granted Cert of Lawfulness for this to be used as a permanent residential site. Clerk to write.

ACCOUNTS

URGENT INVOICES PAID

AW (Wave) Water Supply to Allots.

£49-80

TRELL Contractors (Watton) Ltd Driveway

£12623-96

Account Paid Direct Debit - SWALEC payment for Power supply MAY

£.278-31

The following accounts due for payment for JUNE 2022 were passed proposed by JL seconded by LR :-

K & M Lighting Services Maint St Lights Jun.	£150-03
Mrs J Pickard Play field Warden Jun)	Undisclosed
Jean Sangster Clerks Salary Jun + 19hrs)	
Expenses Jun)	£96-97
HMRC PAYE Apr. May Jun.	£657-05
Ashill Community Centre Hire Hall May x 2 Jun	£48-00
Ashill Communiity Centre Donation 137 for loss of income	£250-00
Mr D Barber Internal Audit	£75-00

Current account Details had been circulated to Members together with copy of Bank Statement.

The Clerk requested confirmation that these are correct and it was proposed by AB seconded By JL that all in order and all agreed.

AUDIT or 2021/2022

ALL Councillors agreed that Part 1 of the annual Governance Statement was correct and this was signed by Chairperson and Clerk

All Councillors Approved Part2 Accounting Statement for 2021/2022 of Audit and this was signed by RFO and Chairperson.

Audit papers to be returned next day.

OPEN TO PUBLIC but no further questions raised.

ANY OTHER BUSINESS

RL had looked through the application form for Registration of Community Assets and compiled replies for Clerk to complete the Form to Register the Shop.

AT asked if there had been any response from Insurance Company and Clerk advised that there had been no further correspondence.

It was agreed that having accepted this we must make sure that we obtain other quotes earlier next year and not rely on the Broker.

DATE OF NEXT MEETING –TO BE HELD ON TUESDAY 26th JULY 2022 AT 7.30PM IN THE COMMUNITY CENTRE.

Meeting Closed at 9.37pm

Signed

Date
