

23rd MAY 2017

The Annual General Meeting of the Council was held on Tuesday 23rd MAY 2017 in the Community Centre at 7.30pm.

Mr Leighton was in the Chair with Mrs M Forsyth, Mrs M Helsby, Mrs J Lusher, Mr M Blackman, Mr A Ketteringham, Mr J Leggett & Mr L Ready, Mr F Sharpe, District Councillor, Mr F Eagle the newly elected County Councillor and 16 Members of the Public in attendance

Apologies for absence were received from Mr K Collins and PCSO P Bailey.

Declaration of Interests – There were no declarations made.

Before the start of the meeting, the Chairman requested that everyone stand and a minutes silence be observed in memory of the atrocity that had occurred the night before in Manchester.

Election of Chairman for the ensuing Year

Mr R Leighton was proposed by Mr Leggett seconded by Mr Ketteringham. All agreed and Mr Leighton was duly elected and signed the Declaration of Acceptance of Office.

Election of Vice-Chairman for the ensuing Year

Mr A Ketteringham was proposed by Mr Leighton seconded by Mrs Helsby. All agreed and Mr Ketteringham was duly elected and signed the Declaration of Acceptance of Office.

Election of 3 Members to serve on Planning Committee

It was proposed by Mr Ketteringham seconded by Mrs Forsyth that Mr Leighton, Mrs M Helsby and Mr M Blackman continue. All agreed.

Election of Play Area Working Party

It was agreed by all that at the present time this does not seem to be necessary as all Members are involved with the latest projects. However when this work is completed it may be set up again. Agreed to notify all those who had been interested.

Proposal that the three named members and Clerk remain as signatories to the Bank Accounts

It was proposed by Mrs Lusher seconded by Mrs Helsby that these remain as Mr Leighton, Mrs Forsyth, Mr Ketteringham and Jean Sangster. All agreed.

Footpath Warden

It was proposed by Mr Leighton seconded by Mrs Helsby that Mr K Collins continue in this position and that Mr M Fletcher continue in the position of **Tree Warden**. All agreed.

At this point the Chairman introduced Mr C Tilley from Clayland Homes who wished to advise the Council and Public on his plans for development in the village. PHASE 1 is the development of site next to Community Centre for 7 bungalows. His outline application had been passed and he is awaiting the decision on his detailed plans re drainage. He explained that he had had problems with Breckland Council as they had originally encouraged him to apply for a large number of houses on the site and that there was no need for him to approach the Parish as he had done with other developments. However, when that was turned down and he submitted the new plan for 7 bungalows he felt it was only right to give information to the Council. He went on to explain that the road shown on the plan to run to rear of site is purely for access to the field which is being farmed and will not be an adopted road, only a track. A hard surface will be placed on this land during the

building work being carried out for contractors vehicles and materials to avoid any disruption on the Hale Road.

PHASE 2 – This is for a further 7 bungalows on the next field along the Hale Road between 6 Council Houses and Edelwiess which the Parish Council has objected to. Mr Tilley pointed out that he is only acting as a consultant on this as he does not own this land.

There is no roadway required to rear of site as access to remainder of farmland is elsewhere. Concerns were raised re trees to frontage, gas main and the development on opposite side of road. He assured that the trees would remain and that any work involved near gas main has to be overseen by National Grid. With regard to the development at The Willows, he felt that this is unsustainable and unlikely to go ahead.

The question of a footway in front of both developments was raised and he informed that Highways would not permit one in front of Phase 1 but there will be a path laid inside of hedge boundary. He felt that it would be vital for a footway to be provided in front of Phase 2. He hoped that this information was helpful to the village as he only wanted what was best for the Parish.

Mr Leighton thanked him for giving up his time to come along and put some minds at rest over his proposals.

The Chairman then introduced Mr Fabian Eagle, the newly elected County Councillor for our area. He assured that he would do his best to assist the Parish as he felt that it is important for them to be represented. He has only been in the job a few weeks so he had little that he could report on but he had spoken to Mr Monson for some advice. Mr Leighton thanked him for attending and hoped to see him at our future meetings.

The minutes of the meeting held on 25.04.17 were then taken as read, passed and signed as a correct record.

MATTERS ARISING

HIGHWAYS - Mr Jacklin had confirmed that Trod would be started as soon as money paid which had been done although he had inspected the area and found that a barbed wire fence had been place along boundary which is illegal. Mr Ketteringham had spoken to Mr Spaul who assures that this will be removed when work commences.

Also email received from Highways that the street furniture requested is being dealt with. This refers to the handrail for bungalow at Goose Green.

PLAY EQUIPMENT – Monthly inspection not carried out but Mr Leighton had checked when dealing with roundabout which had been removed and inspected for repairs. Mr Corps and Mr Barnes are going to quote for repairs which means that it will need to be transported to workshop for work to be carried out and it was requested that Clerk check what Insurance cover we have regarding this work. Mr Leggett also offered to get another quote when specification is available.

MUGA – The Clerk having submitted that application had heard nothing and when she contacted the Planning Department they informed that further plans were required and had been request 19th April but Clerk had never received this request. Mr Leighton had contacted the Officer and was very displeased with Breckland's attitude to villages in the way they imposed these rules and costs. It was however agreed that Clerk contact local Architects for the cost to carry out this work. Reservations were expressed by some Councillors as to whether this will actually be used.

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PLAYING FIELD – Painting of posts and disabled markings are in hand. Mr Griffiths reported on the progress of the football club and once affiliated they will be able to apply for further grants. They have had 10 training sessions and are about to open a bank account. They hope that they will be able to hold tournaments for a cup. At this point it was remembered that there had been a 'Jack Sears' cup for football and we will endeavour to locate this.

With regard to containers for storage, Mr Leighton had contacted Anglo Scottish and they have available in dark green 10' x 8' x 8' at a cost of £1650-00 plus VAT delivered. These could be placed on corner pads rather than sleepers. Planning permission will be needed first.

WAYLAND PARTNERSHIP – Mrs Forsyth reported that the meeting the evening before had been well attended and the monthly report will be displayed on Community Centre board. The Engaging Communities event held at Queen's Hall was very successful and the general feeling was that the High Street needs to be improved. The Men's Shed is going well with 45 Members.

POLICE - Apologies received from PCSO Bailey for being unable to attend our Annual Parish Meeting and will endeavour to attend the June meeting. He has also suggested that the Street Briefings are held at the Coffee Mornings. Crime report for March shows 2 violence & sexual offence near The Oaks, 1 Anti-Social Behaviour, 2 violence & sexual offence in Watton Road.

FOOTPATHS - Info received from Saham Toney that boulders have been placed across the Coburg Lane footpath. This matter has been sorted.

SPEEDWATCH - Mrs Lusher reported that due to sickness and work commitments only 2 sessions had been held since last meeting. 14 drivers had been reported.

COMMUNITY CENTRE – Mr Blackman expressed thanks from the Committee for changing date of October meeting to enable a booking for whole week of half-term to be accommodated. Refurbishment of toilets well under way.

LYCH GATE – Plaque – Mrs Lusher has priced this which for a 6" x 4" brass would be £45-00. Wording to be agreed with Vicar. Also agreed to replace the missing plaque from bus shelter on Green and provide additional one for other bus shelter.

SAXON GREEN - Email has been received from the Director of Bennett Homes, Mr Edward Parker re pathway at side of shop onto site. Apparently there was no agreement to erect a staggered barrier but just one bollard.

LOCAL PLAN – Confirmation of the School Piece site is requested for the 5 year plan. This will be completed by Chairman & Clerk. Confirmation received from Breckland that the 106 money from Saxon Green will definitely come to Ashill.

SCHOOL PIECE ALLOTMENTS - Agreed to try and get a tractor mounted mower onto site to cut back overgrown area to northern and eastern side. Mr Leggett to get quote for this and removing saplings. Taps cannot be installed until July. Clerk to inform allotment holder that there are no immediate plans to move the allotments to another site.

ASHILL ESTATE – No further action at the moment.

LEASE WITH NATIONAL GRID – Clerk has now returned the signed new lease for change over to other company and also requested to know what has happened to the rent review.

CAR SCHEME – The Clerk now has this in hand and will advise next month if NCF are happy with her admin. Badges for drivers are being dealt with.

SHARED ACCESS LTD– No further contact has been made by them.

ASHILL IN BLOOM- Mrs Helsby has met with Breckland and contractors who are happy for barrels to be sited. License agreement to be completed by Clerk. 1 barrel has been donated and will be in place near entrance to Millfield shortly. Further 4 barrels needed. It was proposed by Mr Ketteringham seconded by Mr Ready that Council donate up to £150-00 .Mrs Helsby has also requested donations and sponsors.

RECYCLING BIN AT COMM. CENTRE – This had resulted in a drop in revenue last year. Glass - £662-03 Textiles £221-74. It was therefore agreed that the request from Salvation Army to site textile bin in village should be refused proposed by Mr Leggett seconded by Mrs Helsby.

ANY OTHER MATTERS – Report from Mrs Helsby re SNAP meeting. Warning of scam Inland Revenue calls and Audi car touring the area approaching home owners re bikes. Mrs Helsby had reported the scooter seen on playing field. Info received from Mr Waterfield re dates for parking at Comm. Centre for walkers.

CORRESPONDENCE

Email from Home Shield re our request for assistance for Mrs Rogers. Mr Ketteringham has dealt with this.

CPRE Norfolk Summer Fair – 20th August Wolterton Hall 10.00am – 4.00pm

Norfolk ALC – Contact Details.

CAN – Newsletter and Grant info.

NPFA – Free Event noon till 2.00 Castle Farm Swanton Morley to view trade stands.

NCC – Notification of Mobile Library times.

AON Insurance.

Weekly newsletters from NorfolkALC have been forwarded to Members.

Clerks & Councils Direct. May News.

AT THIS POINT THE CHAIRMAN INVITED QUESTIONS FROM THE PUBLIC

Mr Sharpe gave further information re Local Plan and 5 year Housing plan. He felt that this would mean that the 2nd Phase for Clayland would be unlikely to be passed.

Mrs Thomas raised questions re the proposed application for the bungalow on site adjacent The Firs – would there be an agricultural restriction on this, would there be a footway to the frontage and as the bungalow is sited to one side of plot, does this mean there would be a second bungalow at a later date. All these matters were answered by Mrs Spalding.

PLANNING APPLICATIONS

Returned between meetings with no objections:- **3PL/2017/0512/HOU** for Mr & Mrs Field 6 Lewis Close for 1st floor extension above partly built rear ground floor extension.

3PL/2017/0597/F

Application from Mr & Mrs J Spalding for detached single storey bungalow & detached garage on site next The Firs Watton Road. There were no objections to this.

Appeal Notice for **3PL/2016/1467/HOU** for GJ & PE Brooking 11 Fir Park.

Application Approved for Mr Swallow The Hollies Sw. Road. Change of Use for Dog Training.

Notification of contacts in Planning Department.

ACCOUNTS DUE FOR PAYMENT for MONTH of MAY proposed by Mrs Helsby
seconded by Mr Leggett :-

K & M Lighting Services Ltd Maint Street Lights May	£120-13
E.ON Power Supply to Street Lights April	£211-00
Mrs J Pickard Playing Field Warden May	)
Jean Sangster Clerks Salary May + additional hours worked	) Undisclosed
Expenses May	£92-94
Broker Network Ltd (Came & Co) Insurance	£1199-13
Ashill Parochial Church Council 2/3 rd Upkeep of Churchyard	£507-00
NORSE 1/2yr Maint Play Field	£890-20
NORSE Maint Limes & Acacia for MAY	£96-76
James Marshall Strim Comm Centre Apr.	£50-00
Mr D Barber External Audit Fee	£70-00
Norfolk ALC Conference Swaffham Chairman	£55-00
Car Scheme Payments to Drivers for Apr. + May	Amount to be advised

Current Account Details - copies given to Members

Reserve Account Details - copies given to Members.

It was proposed by Mr Leighton seconded by Mrs Lusher that a donation of £100-00 be made to the Wayland Partnership under Section 137.

All agreed.

A copy of the Annual Governance Statement had been circulated before the meeting to all Members.

This was agreed by all and the Chairman and Clerk duly signed this ready for the Audit. Documents to be sent to Mazars at beginning of JUNE.

OTHER BUSINESS

No other business was discussed.

DATE OF NEXT MEETING

This will be held on **Tuesday 27th JUNE 2017** at 7.30pm in Community Centre.

There being no further business the Chairman declared the meeting closed at 9.30pm.

Signed

Date