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ASHILL PARISH COUNCIL

21st May 2015

The Annual General Meeting of the Council was held on Thursday 21st May 2015 in the Community Centre at 7.30pm.

Prior to the commencement of the Meeting, the newly elected Councillors signed their Declaration of Acceptance of Office.

Mrs Forsyth was in the Chair due to the absence of Mr Leighton with Mrs J Lusher, Mr K Collins, Mr A Ketteringham, Mr L Ready and welcomed the three newly elected Members Mrs M Helsby, Mr M Blackman and Mr J Leggett.

Apologies for absence were received from Mr Leighton, Mr I Monson and PCSO P Bailey. The New District Councillor Mr F Sharpe informed that he would be a little late due to another meeting.

Declaration of Interests – There were no declarations made as new forms have yet to be completed.

Election of Chairman for the ensuing Year

Mr R Leighton was proposed by Mr A Ketteringham seconded by Mr Collins. All agreed and Mr Leighton was duly elected and will sign the Declaration of Acceptance of Office after the Meeting.

Election of Vice-Chairman for the ensuing Year

Mr A Ketteringham was proposed by Mrs Forsyth seconded by Mr Collins. All agreed and Mr Ketteringham was duly elected and signed the Declaration of Acceptance of Office and took the Chair at this point.

Election of 3 Members to serve on Planning Committee

It was agreed by all that Mr Leighton continue with Mrs M Helsby and Mr M Blackman..

Development Committee

It was agreed by all that this is no longer needed

Election of 3 Members to serve on Play Area Committee

It was agreed by all that Mr Ready, Mrs Forsyth and Mr Leggett form this Committee with non-Members Mr B Wright, Mr J Foster, Mrs A Yeomans and Mrs K Hughes.

Proposal that the three named members and Clerk remain as signatories to the Bank Accounts

It was proposed by Mrs Lusher seconded by Mrs Helsby that these remain as Mr Leighton, Mrs Forsyth, Mr Ketteringham and Jean Sangster. All agreed.

Footpath Warden

It was agreed that Mr K Collins continue in this position.

Tree Warden

It was agreed that Mr M Fletcher continue in this position.

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The minutes of the meeting held on 28.04.15 and Extraordinary Meeting held on 06.05.15 were then taken as read, passed and signed as a correct record.

MATTERS ARISING

HIGHWAYS - Reply received. Cressingham Road will be inspected, Church Street footway condition will also be inspected. The Rangers carry out work that will not require any large equipment and does not involve any excavation work . Next visit planned for 22nd June. Norfolk County Council will be sending their comments to Planners re application for Poultry Unit.

Mr Groom is still concerned re the siting of bus shelter at Fairholme Close.

PLAY EQUIPMENT – New rota issued to Members. Notification that ROSPA inspection will be carried out in June.

Breckland Council has requested that details of any future projects be submitted to them as rules have changed for the 106 funding. Mr Leighton is to check that the Parish will still receive the money allocated by Bennetts for new equipment and it was agreed that Clerk submit details of MUGA and small equipment.

PLAYING FIELD – Mr Ketteringham informed that repairs to perimeter fence will be carried out shortly..

WAYLAND PARTNERSHIP – Mrs Forsyth informed that there had been very little discussed at recent meeting apart from the Head of Wayland Academy discussing the way forward for the School and the Sports Centre rep reporting on activities at Centre.

POLICE - Crime report for April shows 1 other crime and 2 criminal damage.

FOOTPATHS - Mr Collins reported that some paths have been cut but this must have been carried out by landowners. He also reported that Adders have been sighted again and asked that dog owners be aware.

SPEEDWATCH - Mrs Lusher reported that 3 sessions have been held since last meeting with 9 drivers recorded at 37mph or more and a further 4 travelling at 35/36. One session has been held on a Sunday morning and one at school site. In June it is planned to hold an early morning session.

COMMUNITY CENTRE - Mr Collins reported that there are problems with the roof and water has been pouring through so urgent repairs are needed. He also informed that St John's has agreed to cover the cost of improvements to the Upton Room and work should start in a matter of weeks.

BUS SHELTER - IRS has informed that repairs to shelter will cost £75-00. This includes replacing rubber bungs that appear to be missing from roof and this is causing the water to come through. It was proposed by Mr Ready seconded by Mrs Forsyth that work be carried out.

NEW SHELTER - It was proposed by Mr Ketteringham seconded by Mr Leggett that we should proceed with siting this at end of Fairholme Close and Mr Leggett offered to speak to owner of 28 regarding his hedge.

LYCH GATE - The wooden structure is now in place and Members felt that this should be treated in black as originally agreed to replace with like for like but no gloss. Also treatment to be carried out to batten before felting carried out. Time capsule has been put into wall.

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WEBSITE - Now new Council is in place it was agreed that each Councillor prepare a short write-up about themselves and to ask Mr Sayers to come to next meeting to take photos.

SAXON GREEN - The question of ownership of hedge between site and Green is still to be resolved.

DEFIBRILLATOR - Mr Ready to liaise with Mrs Turner at Call-In re siting of box. Once this is in place the Clerk will contact Ambulance Service re set up and training.

INSURANCE - The Clerk has now received confirmation that £15,000 in the building section is to cover Lych Gate and that the Fidelity Cover is to cover Investments. The Hiscox Policy compares very well against all the others that Came & Co have investigated. It was therefore proposed that this Policy be put in place. Mrs Helsby asked if the Council should take out the 3 year cover at the reduced premium and it was proposed by Mr Ready seconded by Mrs Forsyth that this be done.

NEIGHBOURHOOD PLAN - Mr Ketteringham informed that at the meeting held by Wayland Partnership to discuss way forward had been very informative and a second meeting is to be held in June. In the meantime Shipdham Parish Council has drawn up a template and it was agreed that Clerk contact their Clerk to ask for a copy.

ANY OTHER MATTERS - Blocked drain at corner of Green to be reported to Highways.

CORRESPONDENCE

Norfolk ALC - There is a 'Good Councillor's Guide' available. Can be downloaded but too many pages so agreed that Clerk should order copies for everyone.

Summer Conference - Tues 7th July at Norwich City Football Club. Bookings through Clerk.

Chairmanship Training - Swaffham Wed 16th & Thurs 24th Sept 6.45 - 9.15. Also suitable for Vice-Chair.

Light Pollution Conference - Wed 10th June 9.30 - 3.00 at Julian Study Centre UEA + result of questionnaire.

Request from Ashill PTA to vote on line for refurb of Ashill School Library. Details as follows :-

www.community-fund.aviva.co.uk/voting/Project/View/2352

HMRC - Notification of abolishment of paper counterpart of driving licence from 8th June 2015 but this does not apply if you do not have a photo card one.

Ward Gethin Archer - Registration of village land. Mr Leighton to make an appointment.

MEETING ADJOINED FOR PUBLIC TO ASK QUESTIONS

Queries were raised regarding the Insurance policy and Mr Foster explained that access to details on paper driving licence would still be available on line.

Clerk to report the standing water in front of bus shelter again.

The Archive Group has found more names of people killed in 2nd World War and this raised the question of should these be on Memorial plaque in Church. It was agreed to investigate further.

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At this point Mr F Sharpe having joined the meeting during correspondence, was welcomed and introduced as the new District Councillor. He explained that he had represented Swaffham for 9 years but felt that the Parishes were in far more need of assistance so was very pleased to now represent us.

He informed that Breckland has plans to appoint a dedicated officer to assist in Neighbourhood Plans. The Local Plan supersedes Neighbourhood plans and these need to be incorporated into Local Plan.

He assured Members that he will give a report every month.

PLANNING APPLICATIONS

3PL/2015/0347/F - Application for Mr & Mrs R Spaul for Poultry shed and Dwelling at Swaffham Road. Mr Sharpe informed that he had asked for this to be called-in.

3PL/2015/0508/F - Application for Mr M Clamp 9 The Oaks to convert existing flat roof of porch/entrance area & integral garage to a tiled pitched sloped roof was discussed. There were no objections.

3PL/2015/0452/F - Application for Mr R Weedon Willow Lodge Cressingham Road for Extension to existing property and erection of solar panels in the garden was discussed. There were no objections.

The application for new vehicular access for Mr Blackman has been granted.

ACCOUNTS DUE FOR PAYMENT for MONTH of MAY

The following accounts were passed for payment proposed by Mrs Forsyth seconded by Mr Collins :-

K & M Lighting Services Ltd Maint Street Lights May	£115-27
E.ON Power Supply to Street Lights April	£159-83
Mrs J Pickard Playing Field Warden May	)
Jean Sangster Clerks Salary May + additional hours worked	) Undisclosed
Jan.Feb.Mar.	)
Expenses May	£103-10
NORSE Maint. Acacia + Limes	£ 90.34
Broker Network Ltd (Came & Co) Insurance	£1101-63
Mr J Marshall Strimming at Comm. Centre Apr. & May	£50-00
Ashlink Payment for additional pages for Reports	£26.00
Anglian Water - Supply to Allotments	£15-56
Car Scheme Payments to Drivers for Apr. + May	to be advised

Current Account Details - copies given to Members

Reserve Account Details - copies given to Members.

It was agreed to make a donation to the Wayland Partnership under Section 137.
Mrs Lusher proposed seconded by Mr Collins that £100-00 be given, the same as in previous years. All agreed.

ANY OTHER BUSINESS

The state of Community Centre Car Park was raised and it was pointed out that this cannot be sprayed unless a person has a Licence. It was agreed to ask Mr Will Smith if he has a Licence.

There seems to be a problem with the emptying of bottle banks and Clerk to phone contractors to ensure that they are emptied on a regular basis.

It was queried why there is no seat in bus shelter and it was explained that Members had felt this was better without.

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The Clerk informed that she had had an enquiry for an Allotment so she had inspected these and found that there were two plots that were very neglected. It was agreed to ask holders of these if they intend to cultivate these and to look into getting the plot next to Mr Couzen's sprayed.

Whilst at the site she had been informed that a person is walking their dog through the allotments and not clearing up after it.

Members agreed that this is unacceptable and the Clerk to put up 3 notices stating that dogs are not allowed on the Allotments.

DATE OF NEXT MEETING

This will be held on **Tuesday 23rd JUNE** at 7.30pm in Community Centre.

There being no further business the Chairman declared the meeting closed.